

# Camp Foley Counselor Reference Form

www.campfoley.com

Name of Applicant: \_\_\_\_\_

**To the Applicant:** I authorize the person completing this recommendation to provide information to Camp Foley, concerning my competence, ethics, character, and suitability for the position that I am applying for. I understand that the information provided will be held confidential by Camp Foley and I waive my rights to any information in connection with this reference, either verbally or written.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**To the Reference:** The person named above has applied for a counselor position at Camp Foley. We appreciate your willingness to give us an honest appraisal of the applicant's suitability for employment. It is essential that counselors are positive role models who enjoy children, live in a community with others, are flexible, and have a strong character. Your recommendation will be held confidential. **Please return directly to Camp Foley, 9303 Father Foley Drive, Pine River, MN 56474 or fax to 218-543-4269.** If you would like to visit directly with either **Marie Schmid or Alli Faricy, Directors**, please call **218-543-6161** or email us at **fun@campfoley.com**. *Additional comments are welcome! The back side of this form may be used.*

<b>Please check the items for which you have sufficient knowledge about the applicant:</b>	<b>Outstanding</b>	<b>Good</b>	<b>Acceptable</b>	<b>Poor</b>	<b>Unknown</b>	<b>Comments</b>
<b>Work Experience/Ethic</b> (competent in performance of duties; accepts criticism; uses good judgment; reliable)						
<b>Relationships</b> (establishes positive interactions/connections with children, peers, adults; shows enthusiasm towards working with kids)						
<b>Interpersonal Skills</b> (dependable with tasks; works well with others; cooperative; flexible; socially competent; strong communication skills; "team player")						
<b>Personal Character</b> (self-motivated; takes initiative; positive attitude; accepts responsibility; flexible; patient; honest demonstrates integrity)						
<b>Community Living</b> (adapts to new situations; respects others and their values; likes to be part of a group)						

Would you recommend this person as a camp counselor, working with youth ages 8-16? Yes \_\_\_ No \_\_\_ If no, please explain:

Do you feel the applicant is best suited to work with children aged: \_\_\_8-10 \_\_\_11-12 \_\_\_13-16

Would you object to having your child or other children in the care of this person? Yes \_\_\_ No \_\_\_ If yes, please explain:

Are you aware of any circumstances in the applicant's background which may make him/her unsuitable for the camp environment? (i.e. criminal convictions, personality problems, work/personal habits) Yes \_\_\_ No \_\_\_ If yes, please explain:

Reference's Name \_\_\_\_\_ Position \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Best time to contact \_\_\_\_\_ Email \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_